

**Montessori School of Northampton**  
**11<sup>th</sup> Annual Spring Auction**  
**PROXY BID & REGISTRATION**

If you are unable to attend the Montessori School of Northampton's 11<sup>th</sup> Annual Spring Auction, you may designate a volunteer to be a proxy bidder in your absence. Your proxy will place bids on an item at the minimum bid increment each time your previous bid is raised, but never more than your highest authorized bid amount. The designated person will follow your instructions to the best of his or her ability. The MSN Auction Committee offers this feature as a courtesy and cannot be held responsible for failing to execute bids or for errors relating to the execution of bids.

All pages must be completed, including signatures. Please print clearly. For questions, please contact L'Tanya Robinson at [lrobinson@northamptonmontessori.com](mailto:lrobinson@northamptonmontessori.com) or 413-586-4538.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** ( \_\_\_\_\_ ) \_\_\_\_\_      **Email:** \_\_\_\_\_

<b>Item #</b>	<b>Item Description</b>	<b>Maximum Bid</b>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Please complete this Proxy Bid Form and sign the Terms and Conditions. Please put it in the Proxy Bids envelope outside the office door, mail it to MSN Office, 51 Bates Street, Northampton, MA 01060, or fax it to L'Tanya Robinson at 413-586-7047.

**SUBMISSION DEADLINE:**

All Proxy Bid Forms must be received by March 10, 2010 at 3:00 pm in order to qualify.

**Montessori School of Northampton**  
**11<sup>th</sup> Annual Spring Auction**  
**TERMS & CONDITIONS**

- 1) I am over 18 and can enter into legally binding contracts under applicable law.
- 2) By signing and submitting this form, I authorize a MSN Auction representative to place bids on my behalf for the item(s) on this Proxy Bid Form *up to and including* the maximum amount on this reverse side of this form.
- 3) I understand that this person will place bids at the increments set by the auctioneer at the live auction, and the minimum bid increments at the silent auction.
- 4) By signing this Proxy Bid Form, I agree to purchase the item(s) I have listed for up to and including the maximum amount(s) I have listed if I submit the winning bid. If my proxy bid is the highest made at the MSN Auction on March 11, 2010, I understand that I will win the item and pay when I pick up the item at MSN.
- 5) I understand that I will receive an e-mail confirmation of my winning bid to the e-mail address stated on this form, no later than March 15, 2010.
- 6) I understand that I will pick up my winning item at the Montessori School of Northampton within one week of the auction. I may pay by cash, check, or credit card (MC/Visa).
- 7) I understand that in the event that two proxy bids tie for the same item, the bidder who submitted their Proxy Bid Form first will win the item.
- 8) I understand that any Proxy Bid Form containing any qualifying statements attached to any item will not be accepted. For example, you may not state: "Subject to my approval," etc.
- 9) I understand that the MSN Auction Committee reserves the right to refuse to accept this or any proxy bid for any reason within its sole discretion, including but not limited to proxy bids that are lower than the minimum starting bid for an item.
- 10) I understand that my submission of the Proxy Bid Form is **final**. I understand that I may not alter the items that I have submitted for proxy bidding in any way, including the authorized maximum bid amount.
- 11) I understand that the MSN Auction Committee offers this feature as a courtesy and that neither they, individually or collectively, nor the Montessori School of Northampton, are responsible for failing to execute bids or for errors relating to the execution of bids.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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